#### **PRIVACY NOTICE**

Information submitted via our website will be held confidential and will be used for insurance purposes only. Completion and/or submission of the quote request forms or request for additional information does not constitute the purchase of insurance, nor does it represent any agreement to provide coverage under any insurance policy. No coverage may be added, changed, or bound as a result of submitting a request for information or quotation of insurance. All coverages must be confirmed by the agency in writing subject to an acceptable signed application and receipt of the proper payment while meeting the underwriting guidelines of the Insurance Company providing coverage.

Griffin Insurance Group, Inc. is licensed in the states of Pennsylvania, Ohio, West Virginia, Maryland, New York, New Jersey and Illinois.

## **PURPOSE OF THIS NOTICE**

Title V of the Gramm-Leach-Bliley Act (GLBA) generally prohibits any financial institution, directly or through its affiliates, from sharing nonpublic personal information about you with a non-affiliated third party unless the institution provides you with a notice of its privacy policies and practices, such as the type of information that it collects about you and the categories of persons or entities to whom it may be disclosed. In compliance with the GLBA, we are providing you with this document, which notifies you of the privacy policies and practices of Griffin Insurance Group, Inc.

### **OUR PRIVACY POLICIES AND PRACTICES**

## 1. Information we collect:

We collect nonpublic personal information about you from the following sources:

Information we receive from you directly, on applications, or other forms.

Information about your transactions with us, our affiliates or others.

Information we receive from a consumer reporting agency.

Unless it is specifically stated otherwise in an amended Privacy Policy Notice, no additional types of information will be collected about you.

# 2. Information we may disclose to third parties:

We do not disclose any nonpublic personal information about our customers or former customers to anyone, except as permitted by law.

## 3. Our practices regarding information confidentiality and security:

We restrict access to nonpublic personal information about you to those employees who need to know that information in order to provide products or services to you. We maintain physical, electronic, and procedural safeguards to guard your nonpublic personal information.

## 4. Reservation of the right to disclose information in unforeseen circumstances:

In connection with the potential sale or transfer of its interests, Griffin Insurance Group, Inc. and its affiliates [if any] reserves the right to sell or transfer your information (including but not limited to your address, name, age, sex, zip code, state and country of residency and other information that you provide through other communications) to a third party entity that (1) concentrates its business in a similar practice or service; (2) agrees to be Griffin Insurance Group, Inc.'s successor in interest with regard to the maintenance and protection of the information collected; and (3) agrees to the obligations of this privacy statement.

#### 5. Use of our website and additional links

Our website deals with contracts and is not intended for use by minors. Furthermore, the links found on our website are simply for informational purposes that we believe may be of benefit to our clients and/or website visitors. By providing these links on our website, we are not recommending or endorsing the use of the particular products or services these third parties offer. We urge you to review each website's Privacy Policy, Disclaimers, and develop an independent opinion of the service or product for any link pursued.

## 6. Changes to our Policy:

If we revise our procedure relating to this privacy policy, we will provide notice of the changes.

If you have any questions about this information, please contact us at 724-453-1122 during normal business hours.

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